

Disembarking from the airplane	Touchdown: After landing you will get off the plane and follow the mob of people down the transom, up an escalator, and down a hallway to immigration. Everyone is going to the same place so you can just follow the crowd. Be sure to have filled out an entry card and customs declaration before you land. These will be given to you on the plane before landing. Listen for the in-flight announcement telling you at which carousel to pick up your luggage.
	Immigration: Be sure to queue at one of the “foreign citizen” counters. The officer will inspect your arrival card and your VISA. This is nothing to be nervous about. Chinese immigration officers are very friendly and service orientated.
Luggage and customs	Collect your luggage: After immigration, proceed down the escalator and to the baggage claim following the signs. Be sure to have your luggage claim ticket ready for inspection in case an officer asks to see it. The tag should be stapled to the envelope your boarding pass came in.
	Customs: Unless you are carrying large quantities of alcohol or tobacco you should proceed through the “nothing to declare” gate. Hand your customs declaration card to the officer present. Then follow the crowd out the single exit to the terminal where there will be a large crowd of people waiting to greet new arrivals.
Meeting KCE staff member	Meeting staff: As you exit customs and come through the arrivals gate look for a person holding a sign with your name on it. You will be provided with a mobile phone number and photo of this person before you depart. If you cannot find this person DO NOT LEAVE THE TERMINAL proceed to the information desk located directly opposite the arrivals gate marked with a large “I” and wait. Our staff member will find you there. If you have waited more than 10 minutes, you can call the mobile phone number we sent you from the information desk telephone and tell the person who answers where you are at.
FROM PEK TO KCE (TRANSPORTATION FROM THE AIRPORT TO THE SCHOOL)	
A short lesson on civil engineering	From PEK to Beijing Xi Zhan: Once you have been met, our staff will escort you to the airport shuttle that goes to the Beijing West Train Station. This takes from one to two hours depending on traffic. (Late afternoon arrivals are likely to encounter heavy, rush hour traffic.)
Riding the iron rooster	Beijing West Train Station: Once you arrive our staff will organize train tickets for your journey down to Shijiazhuang on one of the new bullet trains. The trip takes around two hours.
Welcome to Shijiazhuang	Shijiazhuang Train Station: Once you arrive in Shijiazhuang our staff member will escort you by taxi to the school. You will spend your first night here in our comfortable guest room with private shower. If you have not eaten yet we will take you out for a welcome meal and then let you get some rest.
YOUR FIRST DAY AT KCE (GETTING ORIENTED TO THE SCHOOL AND CITY)	
Language assessment	Assessment: Our head teacher will complete a language assessment with you that will evaluate your current Chinese level. We will discuss goals for your stay and outline your course of study.
Medical exam (host family only)	Medical exam: If you will be living with a Chinese host family you will need to complete a medical exam. This is included in the home-stay fee and nothing to be alarmed about. The test is done at a clean, modern clinic and takes around 25mins. Be sure to NOT eat breakfast beforehand and to bring three passport size photos with you.
Moving into your new home!	Accommodation: After your exam and lunch you can begin classes. In the afternoon your host family will come and pick you up. Time to meet your new family and see your new home! If you are not staying with a host family we will take you to your private apartment and get you settled in.