

<p>COMPLETE ONLINE APPLICATION FORMS</p>	<p>General application: visit www.gatewaychina.net/apply.htm to complete the general application form for your intensive program. Be sure to have a recent photo ready to upload!</p> <p>Host-family profile: If staying with a Chinese host family you will need to fill out our host family profile www.gatewaychina.net/biohost.html so we can match you with the most suitable family.</p>
<p>CONFIRM TRAVEL DETAILS</p>	<p>Book your flight: Book your flight to Beijing capitol airport, airport code PEK.</p> <p>Please contact Sam to make other arrangements for your pick-up if you are not flying to Beijing.</p> <p>Forward your itinerary: e-mail a copy of your complete travel itinerary to KCE. You will then receive a copy of your profile. Please verify that it is correct ASAP.</p>
<p align="center">OBTAINING YOUR VISA AND OTHER TRAVEL DOCUMENTS (FOR ALL PROGRAMS REGARDLESS OF LENGTH)</p>	
<p>APPLYING FOR YOUR VISA IN PERSON</p>	<p>For all KCE programs regardless of length it is only necessary to obtain a Chinese tourist visa (L visa). 90 day L visas are commonly issued and it is recommended you apply for this type of visa if possible. We will extend or convert your visa after arrival to cover the length of your study program.</p> <p>You can apply for your Chinese visa at your nearest Chinese consulate. You will need to fill out a visa application form (available at the consulate) and present your passport. When filling out the visa application form it is recommended that you check ‘tourism’ as purpose of visit to ensure easy and smooth processing. After paying the application fee your passport will be available for pick-up after 5-7 working days with your new China visa inside.</p> <p>Please do not hesitate to contact KCE should you have any questions about the VISA application process.</p>
<p>APPLYING FOR YOUR VISA THROUGH A THIRD PARTY</p>	<p>If there is not a Chinese consulate in your city you will need to use a third party to deliver your application. We recommend www.visarite.com for USA citizens. Be sure to include two passport photos and the completed application form in your package. It will take 7-12 days for your passport to be returned to you, so be sure this is completed in a timely manner.</p>
<p>CONFIRM ISSUANCE OF VISA</p>	<p>Please send an e-mail to KCE to confirm that your visa has been issued.</p>
<p align="center">FINAL PREPARATIONS (CONFIRMING YOUR ARRIVAL INFO AND PACKING YOUR BAGS)</p>	
<p>WHAT TO BRING</p>	<ol style="list-style-type: none"> 1. We strongly recommend that you pack as light as possible. It is not necessary to purchase a lot of items for your trip to China, as 90% of the products you use at home are widely available here. 2. During travel within China you will be required to go up and down two flights of stairs and make your way through a crowded airport/train station. Please note that our insurance disallows our staff from lifting baggage over 17kg, so please don't bring more than you can carry. Porters are available to carry the larger, heavier bags if required. 3. You will do a lot of walking and bicycle riding so be sure to bring comfortable shoes and weather appropriate clothing. Local weather info can be found here
<p>FINAL ARRIVAL CONFIRMATION</p>	<p>Please contact KCE three days before your departure for a final confirmation of your arrival details. We want to make sure to meet you at the right time and place.</p> <p>See you soon!!</p>